

SESSION 6: CLUSTER PREPAREDNESS AND RESPONSE PLAN

Cluster	PROTECTION
Lead Agency (If sub-cluster groups exists, name here with a focal point agency)	<p>OHCHR/UNHCR</p> <p>Child Protection Sub-cluster: UNICEF/Save the Children</p> <p>Gender Working Group:</p> <p>Gender Mainstreaming and Gender Based Violence: UNFPA? <i>Need clarification</i></p> <p>Land, Housing and Property: UN-Habitat <i>confirmed</i></p> <p>Displacement: OHCHR (monitoring), UNHCR/IOM (response – camp management)?? <i>Need clarification</i></p> <p>Early Recovery: UNDP, OHCHR (rule of law) <i>confirmed</i></p>
Cluster Members	<p>Cluster participation is open to all organisations with a focus on protection issues, including UN agencies, international NGOs, Red Cross Movement. OHCHR and UNHCR are designated joint lead agencies and will fulfil all functions in compliance with IASC guidelines. Other members, including UN agencies with a protection mandate or focal point responsibility as well as international NGOs with protection mandates are expected to actively</p>

	<p>participate and support the functions of the cluster in accordance with their defined roles as outlined below. In consultation with cluster membership, the Co-Chairs will invite regional bodies, donors and other relevant partners to attend cluster meetings on an ad hoc basis and during specific emergencies in PICs.</p>
<p>Role of lead and member agencies</p>	<p><i>*The followings are the key roles to be played by lead agencies as well as cluster members. So, please use the followings as the guiding questions to discuss, clarify the role and responsibilities with your member agencies during the session. By clarifying the role and responsibilities of cluster leads and members, it will lead to the discussion on actual minimum preparedness activities and response activities</i></p> <p>PREPAREDNESS:</p> <p>RESPONSE</p> <p>CLUSTER COORDINATION/COORDINATION WITH NATIONAL AUTHORITIES</p> <p>NEEDS ASSESSMENT AND ANALYSIS</p> <p>APPLICATION OF STANDARDS: Monitoring and reporting</p>

	<p>TRAINING/CAPACITY BUILDING</p> <p>MAINSTREAMING CROSS CUTTING ISSUES</p>
<p>Intra Cluster Coordination/Communication Structure/Working Arrangement</p>	<p><u>Chairing of meetings:</u></p> <p>OHCHR or UNHCR will chair the meetings. If neither OHCHR nor UNHCR staff are able to attend a meeting, <i>OCHA or international NGO</i> will chair the meeting.</p> <p><u>Agendas, summary record and action points:</u></p> <p>OHCHR and UNHCR will jointly be responsible for drafting meeting agendas, summary record and action points from meetings, and for circulating them to PHPC members.</p> <p><u>Meetings:</u></p> <p>Non-emergency phase: Meetings will be held approximately every three months.</p> <p>Emergency phase: OHCHR or UNHCR shall call for ad-hoc meetings at the onset of an emergency in the region and subsequently as determined by the members.</p> <p><u>Coordination with other sectors/clusters:</u></p>

	<p>Co-lead agencies with the support of UNOCHA shall be responsible for coordinating meetings between the PHPC and other sectors/clusters and coordinating mainstreaming activities. UNOCHA provides overall inter-cluster coordination support.</p> <p><u>Information Management:</u></p> <p>The highest standards of consent and confidentiality must be adhered to in all management of information going through the cluster. OCHA will maintain a contact list of cluster participants and national level focal points.</p>		
<p>Linkage with national level non-government actors (national NGOs etc) and how to roll out country level cluster</p>	<p>Identify focal points</p> <p>Circulate cluster material</p>		
<p>What is the threshold to officially activate cluster globally and make linkage with the global IASC?</p>			
<p>Minimum Preparedness Activities</p>	<p>Activities</p>	<p>Responsible Agencies</p>	<p>Timeframe</p>

	Protection and Gender training to PHT	UNIFEM, UNICEF, OHCHR, UNHCR	
	Protection and Gender training in four priority countries – national level, NGOs, communities	UNHCR, OHCHR, UNDP, Caritas	2010
	Advocate for registration of humanitarian staff – accountability and codes of conduct		
	Identify focal points		
	Protection assessment tools		
	Mapping of protection actors, activities and resources Copy of national disaster plan Draft overarching strategy Contact with donors Mainstream	OHCHR	
Response Activities -including Operational Protocol (SOPs) during	Activities	Responsible Agencies	Timeframe

emergency			
	<i>This part should give the list of actions to be taken when disaster occurs as a cluster. This will include step by step procedure (SOPs).</i>		
	Deploy if necessary a team from or draw on in-country pre-identified capacity Conduct assessment or ensure protection is integrated into assessment tools		
	Family tracing and reunification		
	Mainstreaming		
	Monitoring and reporting – GBV, displacement, sexual exploitation and abuse		
	Monitor and advocate on accountability		