

## SESSION 6: CLUSTER PREPAREDNESS AND RESPONSE PLAN

<b>Cluster</b>	(ES/CCCM) Emergency Shelter and Camp Coordination and Camp Management
<b>Lead Agency</b> (If sub-cluster groups exists, name here with a focal point agency)	<p>IFRC &amp; IOM          IFRC is global convener for the ESC during the emergency phase (3 months) for natural disasters. IFRC will actively search for Lead agency for the early recovery phase.</p> <p>Challenge: As both ESC and CCCM are separate Clusters on a global level, we need to create appropriate working modalities. Experiences from Bangladesh and Myanmar are a working group / sub-sector for CCCM with the Emergency Shelter Cluster.</p>
<b>Cluster Members</b>	National government (NDMO), IO's and NGO (national and international) active in sheltering.(Shelter, settlement and NFI's) <i>Mapping exercise for region/PIC</i>
<b>Role of lead and member agencies</b>	<p><i>*The followings are the key roles to be played by lead agencies as well as cluster members. So, please use the followings as the guiding questions to discuss, clarify the role and responsibilities with your member agencies during the session. By clarifying the role and responsibilities of cluster leads and members, it will lead to the discussion on actual minimum preparedness activities and response activities</i></p> <p><b>PREPAREDNESS</b>          Identification of partners, roles and responsibilities, contact details          Mapping previous responses</p> <p><b>RESPONSE</b>          Framework agreement, setting cultural appropriate minimum standards</p> <p><b>CLUSTER COORDINATION/COORDINATION WITH NATIONAL AUTHORITIES</b>          Roles and responsibilities of NDMO and Cluster coordinator</p>

	<p><b>NEEDS ASSESSMENT AND ANALYSIS</b>  After initial assessment, agree on multi-sectoral detailed assessment  Information management (gap/coverage analysis is active role of the ESC team)</p> <p><b>APPLICATION OF STANDARDS</b>  National legislation / SPHERE standards.  cultural acceptable minimum standards for temporary shelters  quality standards for NFI's</p> <p><b>TRAINING/CAPACITY BUILDING</b>  TBD, espacially awareness on "shelter" (shelter, settlements and NFI's) and CCCM  Awareness of Cluster approach, roles and responsibilities</p> <p><b>MAINSTREAMING CROSS CUTTING ISSUES</b>  ES/CCCM Cluster addresses the following corss sectoral issues: HIV, Gender, Age and Environment.(according IASC)  Close cooperation with Wash, Logistics, Early Recovery, Protectio n Clusters</p>
<p><b>Intra Cluster  Coordination/Communication  Structure/Working  Arrangement</b></p>	<p>The ES/CCCM Coordinator reports to the coordinators meeting and feed back to the meeting  The ES/CCCM Cluster will launch a public website (google-group) with link to Disasternet</p>
<p><b>Linkage with national level  non-government actors  (national NGOs etc) and how  to roll out country level  cluster</b></p>	<p>National NGO's and CBO's are very welcome to the meeting. Since most PIC's are English talking speaking, they can actively be involved.  Local NGO's and CBO's could be identified thru the NDMO</p>
<p><b>What is the threshold to</b></p>	

<b>officially activate cluster globally and make linkage with the global IASC?</b>	Thru the RC		
<b>Minimum Preparedness Activities</b>	<b>Activities</b>	<b>Responsible Agencies</b>	<b>Timeframe</b>
	Early warning systems		
	Mapping of pre-positioned stocks		
	Contingency Planning (transitional sheltering, availability of locations)		
	Minimum quality standards for NFI's		
	Minimum standards for temporary shelter (SPHERE)		
	Identification of cultural appropriate solutions (materials/techniques)		
	Pre-cyclone/typhoon season contingency meetings		
<b>Response Activities</b> -including Operational Protocol (SOPs) during emergency	<b>Activities</b>	<b>Responsible Agencies</b>	<b>Timeframe</b>
	<i>This part should give the list of actions to be taken when disaster occurs as a cluster. This will include step by step procedure (SOPs).</i>		
	Framework agreement		
	Early recovery strategy		

	Exit / handover strategy		